

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Council held at Council Chamber, Blackdown House, Honiton on 17 July 2024

Attendance list at end of document

The meeting started at 6.00 pm and ended at 7.55 pm

1 Apologies

Apologies received from Cllrs Paula Fernley, Marcus Hartnell, Mike Howe, Vicky Johns, Simon Smith, Henry Riddell and Joe Whibley.

2 Minutes of the previous meeting

The minutes of the Council meeting held on 17 April 2024 and the Extraordinary Council meeting held on 8 May 2024 were confirmed as a correct record

3 Declarations of interest

4 Public speaking

No members of the public had registered to speak.

5 Matters of urgency

None.

6 Announcements from the Chair and Leader

The Chair of Council reminded members to bring their documentation with them to enable a DBS check to be carried out and advised that the councillor profile page would be updated to reflect that a DBS check had been completed.

7 Confidential/exempt item(s)

There was one item of confidential business referred to under Agenda Item 18.

8 To answer questions asked by Members of the Council pursuant to Procedure Rules No. 9.2 and 9.5

There were no questions.

9 Reports from the Cabinet and the Council's Committees and questions on those reports

The minutes from meetings of the Cabinet and the Council's committees for the period 4 April 2024 to 1 July 2024 were presented.

RESOLVED: To note the minutes from the following meetings:

Scrutiny Committee – 4 April 2024
Leisure Strategy Delivery Forum – 9 April
Standards Committee – 10 April
Personnel Committee – 16 April
Scrutiny Committee – 18 April
Planning Committee – 23 April
South & East Devon Habitat Regulations Executive Committee – 24 April
Strategic Planning Committee – 30 April
Cabinet – 1 May
Licensing & Enforcement Committee – 8 May
Licensing & Enforcement Sub Committee – 8 May
Planning Committee – 21 & 24 May
Overview Committee – 30 May
Strategic Planning Committee – 4 June
Cabinet – 5 June
Arts & Culture Forum – 12 June
Personnel Committee – 13 June
Scrutiny Committee – 13 June
Asset Management Forum – 17 June
Planning Committee – 18 June
Poverty Working Panel – 24 June
Leisure Strategy Delivery Forum – 25 June
Licensing & Enforcement Sub Committee – 26 June
Cranbrook Placemaking Group – 1 July

10 **Recommendation - Cabinet 10 July 2024 - Peer Challenge Action Plan**

The Council received a report setting out recommendations from the Cabinet on 10 July 2024 which set out an overview of the Peer Challenge recommendations and the delivery plan to implement the recommendations, including a request for a supplementary estimate of £245,000 to support the purchase and implementation of a new performance, risk and complaints monitoring software system.

Members welcomed the action plan and noted that an update on the delivery plan would be submitted in the autumn.

Cllr John Loudoun proposed the recommendations which were duly seconded by Cllr Paul Hayward and having been put to the vote was unanimously carried.

RESOLVED:

1. That Council receive the Peer Challenge recommendations and endorse the delivery plan and the actions set out in it.

2. That a supplementary estimate of up to £245,000 to purchase and implement a new performance, risk and complaints monitoring software system(s).

11 **Recommendation - Cabinet 10 July 2024 - Scrutiny Improvement Plan Actions**

The Council received a report from the Cabinet on 10 July 2024 setting out its recommendation to Council arising from their consideration of a report on the Scrutiny Review recommendations and delivery plan.

Members noted that following the feedback report from the Centre for Governance and Scrutiny review a series of suggestions and recommendations had been made to the Council, including.

- Review Terms of Reference of the three Scrutiny Committees.
- Consideration of short-term investment to the Scrutiny Committee.
- Assign a senior officer to provide expertise and advice at the Committee meetings.
- Provide learning and development opportunities to Committee members.
- An in-depth look at the Scrutiny Protocol and terms of reference for the committees.
- That the approach to work programming for scrutiny is redesigned so anchored by long term strategic issues.
- Improved work-programming.
- Cross-party pre-meetings in advance of scrutiny sessions.
- Scrutiny support and training for officers.
- A process to track recommendations made and impacts arising.

The recommendations have been collated into a delivery plan along with a series of actions and information on how those recommendations can be delivered and the resources required to support them.

Cllr John Loudoun proposed the recommendations which were duly seconded by Cllr Mike Goodman, and having been put to the vote were carried by a majority show of hands. Council **RESOLVED** that Council receive the Scrutiny Review recommendations and endorse the delivery plan and the actions set out in it.

12 **Recommendation Cabinet 27 March 2024 Leisure & Sports Pitches**

The Council received a recommendation from Cabinet seeking approval of funding to support a series of actions contained within the Leisure Strategy Action Plan.

Cllr Nick Hookway proposed the recommendations which were seconded by Cllr Richard Jefferies and having been put to the vote was carried by a majority show of hands.

RESOLVED that Council;

1. approve funding from the Council's General Fund Revenue budget of £85,000 to help support the Estates team with the priority 1 actions identified within the Leisure Strategy action plan on stock condition surveys and renegotiating existing dual use facility agreements.

2. approve the provision of a budget of up to £76,974 for the 2024/25 financial year to fund the Community Connector, Community Builder and Project Manager posts, subject to there being a review of future provision and funding. That delegated authority be given to the S151 officer in consultation with the Portfolio Holder for Finance, Portfolio Holder for Culture, Leisure, Sports and Tourism and Cllr Kim Bloxham, to agree the arrangements for hosting and the performance management regime.
3. approve the provision of a budget of £57,756 inclusive of 30% on costs to fund the Strategic Leisure Enabler Lead role.

13 **Recommendation from Cabinet 1 May 2024 - New Communities in East Devon**

The Council received a recommendation from Cabinet on 1 May 2024 seeking a budget of up to £80,000 to be made available from the general fund to ensure that capacity was in place to undertake the Community Governance Review for Cranbrook and a wider strategic review of asset and service delivery in major new developments.

Cllr Todd Olive proposed the recommendation which was seconded by Cllr Kim Bloxham and having been put to the vote was unanimously carried.

RESOLVED: That Council approves a budget of up to £80,000 is made available from the general fund to ensure that capacity is in place to undertake both the Community Governance Review for Cranbrook and wider strategic review of asset and service delivery in major new developments

14 **Recommendation from Cabinet 5 June 2024 - Preventing Homelessness and Rough Sleeping Strategy**

The Council received a recommendation from Cabinet on 5 June 2024 seeking adoption of the Homelessness and Rough Sleeping Strategy.

Members noted that during July 2023 to September 2024 a series of focus groups had taken place and the feedback from those sessions had been used to inform a draft strategy that was subject to public consultation. The update strategy identified three key priorities, including: maximising prevention activity and supporting people to sustain existing tenancies; increasing the range of accommodation solutions available and ending rough sleeping.

Members welcomed the strategy and the recommendation was proposed by Cllr Dan Ledger and seconded by Cllr Paul Hayward and having been put to the vote was unanimously carried.

RESOLVED: That the Homelessness and Rough Sleeping Strategy 2024 – 2028 is adopted.

15 **Recommendation - Cabinet 10 July 2024: Revenue & Capital Outturn 2023 - 2024**

The Council received recommendations from the Cabinet on 10 July 2024 relating to the Revenue and Capital Outturn Report 2023 – 2024.

Members noted that the report set out the revenue budget and capital outturn positions at the end of the financial year and the outturn position of the General Fund was a positive one with a surplus balance for reallocation of £0.648m.

Members recognised the Council had faced a challenging year with significant service demand and inflationary pressures in the supply of goods and services. It was noted that higher interest rates had seen a positive impact on the Council's investment returns which had enabled the Council to mitigate against service pressures during 2023/2024 although that would remain challenging for future years given the cost of living crisis and the impact this has had on levels of demand and cost.

Cllr Steve Gazzard proposed the recommendations which were seconded by Cllr Chris Burhop and having been put to the vote was unanimously carried.

RESOLVED:

1. That Council approves the outturn position for 2023/2024 including the implications and proposals relating to the Balances and Reserves held by the Council.
2. That Council approve the proposed reserve transfers contained within the report and that delegated authority is granted to the Director of Finance in consultation with the Portfolio Holder for Finance for any amendments to the transfers as additional year end data became available.

16 **Recommendation - Cabinet 10 July 2024 Housing Revenue Account Revised Budget**

The Council received recommendations from the Cabinet on 10 July 2024 relating to the Housing Revenue Account, including a financial review, revised budget and sustainability plan.

Members noted that the report was seeking to present a balanced budget and provide the necessary investment for regulatory compliance and the provision of good quality safe, affordable and warm homes for the Council's tenants.

Members made the following comments:

- importance of understanding the results of the stock condition survey to ensure properties were upgraded.
- voids management information to be made available to councillors on a ward by ward basis
- requirement to enable effective scrutiny of the housing revenue account through the Housing Review Board, including a review of the Board's terms of reference.

Councillor Dan Ledger proposed the recommendations which were seconded by Cllr Bethany Collins and having been put to the vote were carried by a majority show of hands.

RESOLVED that Council:

1. Approve £2.5m of additional borrowing to balance the HRA budget for the 2023/24 financial year.
2. Approve a revised HRA Budget for 2024/25 as set out in Appendix 3, and a revised Capital Programme Budget as set out in Appendix 4.

The approval to include:

- a) That up to £1.75m be allocated from the HRA Balance Reserve to fund the 2024/25 forecast revenue budget shortfall.
 - b) That a target annual revenue saving of £250k per annum be sought over 3 years to replenish the HRA Balance Reserve.
 - c) That £4.4m of Voluntary Revenue Provision be used to reduce the level of additional borrowing required within the HRA.
 - d) That £7.3m of new borrowing be agreed to fund the 2024/25 Capital Programme.
3. Note that £2.415m of savings and/or new additional revenue is required in 2025/26. This is needed to achieve a balanced budget, meet the increased cost arising from new borrowing in 2024/25, contribute toward the replenishment of the HRA Balance Reserve and fund additional new borrowing for Capital Programme investment in 2025/26.
 4. Note the work currently underway to investigate options and establish a longer-term strategic plan to ensure the sustainable and effective management and maintenance of the Councils Housing stock.
 5. Approve a £35k budget within the HRA to increase provision to a Full-Time HRA accountant to support the service.

17 **Political Proportionality and Allocation of Committee Places**

The Council received a report setting out details of changes to the allocation and appointments of members for seats on the Council's committee for the remainder of the 2024/2025 municipal year following the notification in changes to group membership and the formation of a new grouping Cranbrook Voice since the Annual Council meeting in May 2024. The report also set out appointments to Panels, Forums and Joint Bodies for 2024/2025.

There were a number of panels, forums and Joint Bodies where nominations for places exceeded the places available. These were put to the vote and the following was supported: Arts and Culture Forum Cllrs Paul Arnott, Olly Davey & Vicky Johns; Placemaking in Exmouth Town and Seafront Group Cllr Anne Hall; Recycling & Waste Partnership Board Cllr Mike Goodman; East Devon Gypsy & Traveller Forum Cllr Kim Bloxham.

Councillor Dan Ledger proposed the recommendations which was seconded by Cllr John Loudoun and having been put to the vote was carried by a majority show of hands.

RESOLVED:

1. That Council notes the revised political balance of the Council and agree the allocation of committee places:

**Audit and Governance Committee (10 seats)
(Democratic Alliance Group 5, Conservative 2, Independent Group 1, Cranbrook Voice 1 and Independent Councillor Group 1)**

Quorum 3

Co-opted non-voting Independent Member who shall be suitably qualified to support elected representatives in scrutinising local authority finances.

Chair: Cllr Chris Burhop	Democratic Alliance Group
Vice Chair: Cllr Olly Davey	Democratic Alliance Group
Cllr Joe Whibley	Democratic Alliance Group
Cllr Steve Gazzard	Democratic Alliance Group
Cllr Charlotte Fitzgerald	Democratic Alliance Group
Cllr Colin Brown	Conservative
Cllr Mike Goodman	Conservative
Cllr Ian Barlow	Independent Group
Cllr Kim Bloxham	Cranbrook Voice
Cllr Roy Collins	Independent Councillor Group

Housing Review Board (5 seats)

(Democratic Alliance Group 3, Conservative 1, Independent Group 1)

Quorum 4

5 tenant and leaseholder representatives; and 2 independent community representatives. The non-councillor members will be co-opted members and shall have the right to vote. Council shall appoint the Chair. The Board will elect its own vice Chair.

Chair: Cllr Sarah Chamberlain	Democratic Alliance Group
Cllr Chris Burhop	Democratic Alliance Group
Cllr Simon Smith	Democratic Alliance Group
Cllr Aurora Bailey	Conservative
Cllr Tony McCollum	Independent Group

Licensing and Enforcement Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice 1)

Quorum 4

Serving members of Cabinet are not eligible for appointment to this committee.

Chair: Cllr Joe Whibley	Democratic Alliance Group
Vice Chair: Cllr Kim Bloxham	Cranbrook Voice
Cllr Tim Dumper	Democratic Alliance Group
Steve Gazzard	Democratic Alliance Group
Cllr Richard Jefferies	Democratic Alliance Group
Cllr Sue Westerman	Democratic Alliance Group
Cllr John Heath	Democratic Alliance Group
Cllr Yehudi Levine	Democratic Alliance Group
Cllr Olly Davey	Democratic Alliance Group
Cllr Brian Bailey	Conservative
Cllr Maddy Chapman	Conservative
Cllr Cherry Nicholas	Conservative
Cllr John O'Leary	Conservative
Cllr Ian Barlow	Independent Group
Cllr Tony McCollum	Independent Group

Overview Committee (13 seats)

(Democratic Alliance Group 7, Conservative 3, Independent Group 2 and Cranbrook Voice 1)

Quorum 5

The Chair of the Committee shall be a Councillor from the majority party.

Chair: Cllr Anne Hall	Democratic Alliance Group
Vice Chair: Cllr Tim Dumper	Democratic Alliance Group
Cllr Yeuhdi Levine	Democratic Alliance Group
Cllr John Heath	Democratic Alliance Group
Cllr Paula Fernley	Democratic Alliance Group
Cllr Olly Davey	Democratic Alliance Group
Cllr Del Haggerty	Democratic Alliance Group
Cllr Aurora Bailey	Conservative
Cllr Brian Bailey	Conservative
Cllr Henry Riddell	Conservative
Cllr Vicky Johns	Independent Group
Cllr Melanie Martin	Independent Group
Cllr Kevin Blakey	Cranbrook Voice

Personnel Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice 1)

Quorum 4

The Leader, Deputy Leader and Portfolio Holder with Human Resources responsibilities shall be members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance and that the Sub Committees can be constituted.

Chair: Cllr Eleanor Rylance	Democratic Alliance Group
Vice Chair: Cllr John Loudoun	Democratic Alliance Group
Cllr Paul Arnott	Democratic Alliance Group
Cllr Paul Hayward	Democratic Alliance Group
Cllr Tim Dumper	Democratic Alliance Group
Cllr Nick Hookway	Democratic Alliance Group
Cllr Eileen Wragg	Democratic Alliance Group
Cllr Del Haggerty	Democratic Alliance Group
Cllr Jenny Brown	Conservative
Cllr Maddy Chapman	Conservative
Cllr Aurora Bailey	Conservative
Cllr Brian Bailey	Conservative
Cllr Tony McCollum	Independent Group
Cllr Melanie Martin	Independent Group
Cllr Kevin Blakey	Cranbrook Voice
Substitutes	
Cllr Sarah Jackson	Democratic Alliance Group
Cllr John Heath	Democratic Alliance Group
Cllr Alasdair Bruce	Independent Group
Cllr Sam Hawkins	Cranbrook Voice

Interviewing (Chief Officers) Sub Committee

Membership: 7 Councillors drawn from the membership of the Personnel Committee which shall include at least one member of the Cabinet (subject to the rules relating to political balance / proportionality). Substitute members can be used when necessary.
Quorum: 7

Investigating and Disciplinary Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall

have sat on any Grievance Sub Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Employment Appeals Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Investigating and Disciplinary Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Grievance Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality). Quorum: 3

Planning Committee (16 seats))

(Democratic Alliance Group 8, Conservative 4, Independent Group 2, Cranbrook Voice 1 and Independent Councillor Group 1)

Quorum 4

The Chair and Vice Chair shall not be from the same Ward and serving members of Cabinet are not eligible for appointment to this committee.

Chair: Cllr Olly Davey	Democratic Alliance Group
Vice Chair: Cllr Matt Hall	Democratic Alliance Group
Cllr Eileen Wragg	Democratic Alliance Group
Cllr Anne Hall	Democratic Alliance Group
Cllr Sarah Chamberlain	Democratic Alliance Group
Cllr Steve Gazzard	Democratic Alliance Group
Cllr Simon Smith	Democratic Alliance Group
Cllr Del Haggerty	Democratic Alliance Group
Cllr Maddy Chapman	Conservative
Cllr Brian Bailey	Conservative
Cllr Colin Brown	Conservative
Cllr Jenny Brown	Conservative
Cllr Ian Barlow	Independent Group
Cllr Mike Howe	Independent Group
Cllr Kim Bloxham	Cranbrook Voice
Cllr Peter Faithfull	Independent Councillor Group

Scrutiny Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 2 and Cranbrook Voice 1)

Quorum 5

The Chair shall be a Councillor from the opposition party / group agreed at Annual Council but in the event that no Councillor is proposed by the opposition then the Leader shall retain the right to nominate the Chair.

Chair: Cllr Mike Goodman	Conservative
Vice Chair – Cllr Duncan Mackinder	Democratic Alliance Group
Cllr Matt Hall	Democratic Alliance Group
Cllr John Heath	Democratic Alliance Group
Cllr Andrew Toye	Democratic Alliance Group
Cllr Anne Hall	Democratic Alliance Group
Cllr Joe Whibley	Democratic Alliance Group
Cllr Olly Davey	Democratic Alliance Group
Cllr Yehudi Levine	Democratic Alliance Group

Cllr Maddy Chapman	Conservative
Cllr Marcus Hartnell	Conservative
Cllr Jenny Brown	Conservative
Cllr Ian Barlow	Independent Group
Cllr Vicky Johns	Independent Group
Cllr Kim Bloxham	Cranbrook Voice

Standards Committee (7 seats)

(Democratic Alliance Group 4, Conservative 2 and Independent Group 1)

Quorum 4

Chair of Council will be the Chair. 3 non-voting Parish Councillor representatives and 3 non-voting independent members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance.

Chair: Cllr Eleanor Rylance	Democratic Alliance Group
Cllr Joe Whibley	Democratic Alliance Group
Cllr Tim Dumper	Democratic Alliance Group
Cllr John Loudoun	Democratic Alliance Group
Cllr Iain Chubb	Conservative
Cllr Stuart Hughes	Conservative
Cllr Jess Bailey	Independent Group
Substitutes	
Cllr John Heath	Democratic Alliance Group
Cllr Alasdair Bruce	Independent Group

Strategic Planning Committee (15 seats)

(Democratic Alliance Group 8, Conservative 4 and Independent Group 2 and Cranbrook Voice 1)

Quorum 5

No more than 4 may be from the Cabinet

Chair: Cllr Todd Olive	Democratic Alliance Group
Vice Chair: Cllr Mike Howe	Independent Group
Cllr Paul Hayward	Democratic Alliance Group
Cllr Dan Ledger	Democratic Alliance Group
Cllr Olly Davey	Democratic Alliance Group
Cllr Yeuhdi Levine	Democratic Alliance Group
Cllr Paula Fernley	Democratic Alliance Group
Cllr Bethany Collins	Democratic Alliance Group
Cllr Geoff Jung	Democratic Alliance Group
Cllr Ben Ingham	Conservative
Cllr Brian Bailey	Conservative
Cllr Helen Parr	Conservative
Cllr Colin Brown	Conservative
Cllr Jess Bailey	Independent Group
Cllr Kevin Blakey	Cranbrook Voice

2. That the Council agree the allocation of places to Panels, Forums and Joint Bodies for 2024/2025 as follows:

1. Asset Management Forum

Cabinet members (PFH Finance & Assets, PFH Economy, PFH Strategic Planning)
3, Assistant Portfolio Holders (APFH Coast, Country & Environment, APFH Economy & Assets) 2 and one ex officio councillor (Leader of Council).

Chair – Portfolio Holder Economy & Assets

Refer back to Asset Management Forum to review Terms of Reference.

	Councillor	Composition
a)	Chair Cllr Paul Hayward	Portfolio Holder Economy & Assets
b)	Cllr Sam Hawkins	Portfolio Holder Finance
c)	Cllr Todd Olive	Portfolio Holder Strategic Planning
d)	Cllr Geoff Jung	Assistant Portfolio Holder Coast, Country & Environment
e)		Assistant Portfolio Holder Economy & Assets
f)	Leader of Council	Ex-officio councillor

2. Budget Setting and Capital Allocations Panel

The Cabinet, Assistant Portfolio Holders, councillors 5

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair: Cllr Sam Hawkins	Portfolio Holder Finance
b)	Cllr Paul Arnott	Leader of Council
c)	Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
d)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
e)	Cllr Sarah Jackson	Portfolio Holder Communications and Democracy
f)	Cllr John Loudoun	Portfolio Holder Council and Corporate Co ordination
g)	Cllr Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
h)	Cllr Paul Hayward	Portfolio Holder Economy & Assets
i)	Cllr Todd Olive	Portfolio Holder Strategic Planning
j)	Cllr Dan Ledger	Portfolio Holder Sustainable Homes and Communities
k)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
l)	Cllr Charlotte Fitzgerald	Assistant Portfolio Holder Coast, Country and Environment
m)	Cllr Richard Jefferies	Assistant Portfolio Holder Culture, Leisure, Sport and Tourism
n)	Cllr John Heath	Councillor
o)	Cllr Charlotte Fitzgerald	Councillor
p)	Cllr Mike Goodman	Councillor
q)	Cllr Ian Barlow	Councillor
r)	Cllr Matt Hall	Councillor

3. Community Grant Panel

Cabinet member (PFH Finance & Assets) 1 and councillors 6

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair Cllr Sam Hawkins	Portfolio Holder Finance
b)	Cllr John Loudoun	Councillor
c)	Cllr Sarah Jackson	Councillor
d)	Cllr John Heath	Councillor
e)	Cllr Jessica Bailey	Councillor
f)	Cllr Stuart Hughes	Councillor
g)	Cllr Helen Parr	Councillor

4. Community Infrastructure Levy Working Group

Cabinet members 3 (PFH Strategic Planning, Sustainable Homes & Communities and PFH Economy), Vice Chair of Strategic Planning Committee, Chair and Vice Chair of Planning Committee, Councillors 4

Chair – Portfolio Holder Strategic Planning

	Councillor	Composition
a)	Chair Cllr Todd Olive	Portfolio Holder Strategic Planning
	Cllr Dan Ledger	Portfolio Holder Sustainable Homes & Communities
b)	Cllr Paul Hayward	Portfolio Holder Economy & Assets
c)	Cllr Mike Howe	Vice Chair Strategic Planning Committee
d)	Cllr Olly Davey	Chair Planning Committee
e)	Cllr Matt Hall	Vice Chair Planning Committee
f)	Cllr Sarah Chamberlain	Councillor
g)	Cllr Ian Barlow	Councillor
h)	Cllr Tony McCollum	Councillor
i)	Cllr Chris Burhop	Councillor

5. Constitution Working Group

Cabinet member 1 (PFH Communications & Democracy), Democratic Alliance Group 3, Conservative 2, Independent Group 1, Cranbrook Voice 1 and Independent Councillor Group 1)

Chair – PFH Communications & Democracy

	Councillor	Composition
a)	Chair Cllr Sarah Jackson	Portfolio Holder Communications & Democracy
b)	Cllr John Loudoun	Councillor (Democratic Alliance Group)
c)	Cllr Tim Dumper	Councillor (Democratic Alliance Group)
d)	Cllr Dan Ledger	Councillor (Democratic Alliance Group)
e)	Cllr Jenny Brown	Councillor (Conservative Group)

f)	Cllr Mike Goodman	Councillor (Conservative Group)
g)	Cllr Tony McCollum	Councillor (Independent Group)
h)	Cllr Kim Bloxham	Councillor (Cranbrook Voice)
i)	Cllr Peter Faithfull	Councillor (Independent Councillor Group)

6. Leisure Strategy Delivery Forum (formerly LED Monitoring Group)

Cabinet members 5 (Leader of Council, PFH Finance, PFH Council & Corporate Coordination, PFH Economy & Assets, PFH Culture Leisure, Sport & Tourism),
Councillors 5

	Councillor	Composition
a)	Chair Cllr Sam Hawkins	Portfolio Holder Finance
b)	Cllr Paul Arnott	Leader of Council
c)	Cllr John Loudoun	Portfolio Holder Council and Corporate Co ordination
d)	Cllr Paul Hayward	Portfolio Holder Economy and Assets
e)	Cllr Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
f)	Cllr Andrew Toye	Councillor
g)	Cllr Joe Whibley	Councillor
h)	Cllr Simon Smith	Councillor
i)	Cllr Mike Goodman	Councillor
j)	Cllr Kim Bloxham	Councillor

7. Member Development Working Party

Cabinet members 3 (PFH Communications & Democracy, PFH Council & Corporate Coordination, Leader of Council), Member Champion for Mental Health, councillors 5

Chair – Portfolio Holder Communications and Democracy

	Councillor	Composition
a)	Chair Cllr Sarah Jackson	Portfolio Holder Communications and Democracy
b)	Cllr Paul Arnott	Leader of Council
c)	Cllr John Loudoun	Portfolio Holder Council and Corporate Co ordination
d)	Cllr Sue Westerman	Member Champion for Mental Health
e)	Cllr John Heath	Councillor
f)	Cllr Tim Dumper	Councillor
g)	Cllr Yehudi Levine	Councillor
h)	Cllr Ian Barlow	Councillor
i)	Cllr Mike Goodman	Councillor

8. Placemaking and Prosperity Investment Board (sub-committee of Cabinet)

Leader of Council, Deputy Leader and Portfolio Holder Finance (voting members),
Chair
of Overview Committee (non voting) and ward councillors as required.

	Councillor	Composition
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a)	Chair: Cllr Paul Arnott	Leader of Council
b)	Cllr Paul Hayward	Deputy Leader
c)	Cllr Sam Hawkins	Portfolio Holder Finance
d)	Cllr Anne Hall	Chair of Overview Committee (non-voting)

9. Poverty Working Panel

Cabinet member 1 (PFH Sustainable Homes & Communities), councillors 9

Chair – Portfolio Holder for Sustainable Homes and Communities

	Councillor	Composition
a)	Chair Cllr Dan Ledger	Portfolio Holder for Sustainable Homes and Communities
b)	Cllr Maddy Chapman	Councillor
c)	Cllr Mike Goodman	Councillor
d)	Cllr Melanie Martin	Councillor
e)	Cllr John Heath	Councillor
f)	Cllr Paul Arnott	Councillor
g)	Cllr Marianne Rixson	Councillor
h)	Cllr Simon Smith	Councillor
i)	Cllr Bethany Collins	Councillor
j)	Cllr Del Haggerty	Councillor

Joint Bodies

1. Arts and Culture Forum

Cabinet member 1 (PFH Tourism, Sport & Leisure), Assistant Portfolio Holder 1 (Coast, Country & Environment), councillors 4 (1 is Member Champion Arts & Culture) and town representatives 7 (A district or town councillor representing each of the towns of Axminster, Budleigh Salterton, Cranbrook, Exmouth, Honiton, Ottery St Mary, Seaton and Sidmouth)

Chair – Member Champion (Arts & Culture)

	Councillor	Composition
a)	Chair: Cllr Joe Whibley	Councillor (Member Champion Arts & Culture)
b)	Cllr Nick Hookway	Portfolio Holder Tourism, Sport, Leisure and Culture
c)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
d)	Cllr Olly Davey	Councillor
e)	Cllr Peter Faithfull	Councillor
f)	Cllr Vicky Johns	Councillor
g)	Jenny Bull	Axminster representative

h)	Richard Doormarr	Budleigh Salterton representative
i)	Colin Buchan	Cranbrook
j)	Steve Gazzard	Exmouth representative
k)	Jenny Brown	Honiton representative
l)	Nick Sneller	Ottery St Mary representative
m)	Amrik Singh	Seaton representative
n)	Ian Barlow	Sidmouth representative

2. East Devon Highways and Traffic Orders Committee

Councillors 3

	Councillor	Composition
a)	Cllr Chris Burhop	Councillor
b)	Cllr Tim Dumper	Councillor
c)	Cllr Ian Barlow	Councillor

County Committees

3. Cranbrook Placemaking Group

Cabinet member 1 (PFH Strategic Planning) and ward members 3

	Councillor	Composition
a)	Cllr Todd Olive	Portfolio Holder Strategic Planning
b)	Cllr Kim Bloxham	Councillor (Cranbrook Ward)
c)	Cllr Kevin Blakey	Councillor (Cranbrook Ward)
d)	Cllr Sam Hawkins	Councillor (Cranbrook Ward)

4. East Devon Gypsy & Traveller Forum

Cabinet member 1 (PFH Sustainable Homes & Communities), ward councillor 1 and councillor 1

	Councillor	Composition
a)	Cllr Dan Ledger	Portfolio Holder Sustainable Homes and Communities
b)	Cllr Kim Bloxham	Councillor (Cranbrook Ward)
c)	Cllr John Heath	Councillor

5. East and Mid Devon Community Safety Partnership

Councillor 1

	Councillor	Composition
a)	Cllr Paul Arnott	Councillor

6. Exeter and East Devon Enterprise Zone Board

Cabinet member 1 (Leader of Council)

	Councillor	Composition
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a)	Cllr Paul Arnott	Leader of Council
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7. Exmouth Beach Management Plan Steering Group

Cabinet members 3 (PFH Coast, Country & Environment, PFH Climate Action & Emergency Response, PFH Tourism, Sport, Leisure & Culture), Assistant Portfolio Holder (APFH Coast, Country & Environment), Exmouth Ward members 7

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
b)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
c)	Cllr Nick Hookway	Portfolio Holder Tourism, Sport, Leisure and Culture
d)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
e)	Cllr Charlotte Fitzgerald	Assistant Portfolio Holder Coast, Country and Environment
f)	Cllr Maddy Chapman	Councillor (Exmouth Brixington Ward)
g)	Cllr Tim Dumper	Councillor (Exmouth Halsdon Ward)
h)	Cllr Anne Hall	Councillor (Exmouth Littleham Ward)
i)	Cllr Brian Bailey	Councillor (Exmouth Littleham Ward)
j)	Cllr Olly Davey	Councillor (Exmouth Town Ward)
k)	Cllr Eileen Wragg	Councillor (Exmouth Town Ward)
l)	Cllr Matt Hall	Councillor (Exmouth Withycombe Raleigh Ward)

8. Placemaking in Exmouth Town and Seafront Group

Cabinet members 3 (PFH Economy & Assets, PFH Strategic Planning & Leader of Council) and Exmouth Ward members 7

	Councillor	Composition
a)	Chair Cllr Nick Hookway	Councillor (Exmouth Littleham Ward)
b)	Vice Chair Cllr Paul Arnott	Leader of Council
c)	Cllr Paul Hayward	Portfolio Holder Economy and Assets
d)	Cllr Todd Olive	Portfolio Holder Strategic Planning
e)	Cllr Aurora Bailey	Councillor (Exmouth Brixington Ward)
f)	Cllr Tim Dumper	Councillor (Exmouth Halsdon Ward)
g)	Cllr Anne Hall	Councillor (Exmouth Littleham Ward)
h)	Cllr Olly Davey	Councillor (Exmouth Town Ward)
i)	Cllr Joe Whibley	Councillor (Exmouth Town Ward)
j)	Cllr Matt Hall	Councillor (Exmouth Withycombe Raleigh Ward)

9. Lower Exe Mooring Authority Management Committee

Councillors 2 plus substitute

	Councillor	Composition
a)	Cllr Geoff Jung	Councillor
b)	Cllr Nick Hookway	Councillor
c)	Substitute member Vacancy	Councillor

10. Recycling and Waste Partnership Board

Cabinet members 2 (PFH Coast, Country & Environment, PFH Climate Action & Emergency Response), Assistant Portfolio Holders 2 (APFH Coast, Country & Environment) and councillors 2

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
b)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
c)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
d)	Cllr Charlotte Fitzgerald	Assistant Portfolio Holder Coast, Country and Environment
e)	Cllr Todd Olive	Councillor
f)	Cllr Mike Goodman	Councillor

11. Seaton Beach Management Steering Group

Cabinet members 2 (PFH Coast, Country & Environment, PFH Climate Action & Emergency Response), Assistant Portfolio Holder 2 (APFH Coast, Country & Environment) and Seaton ward members 3. Also includes representatives from Bournemouth, Christchurch Poole Council (Project management), Contractor, Seaton Town Council, Seaton Town Improvement Team, Chamber of Commerce,, Axmouth Parish Council, Axe Yacht Club, Sea Anglers, West Seaton Residents Association, East Devon Fishermans Association, Seaton Beach Hut owners, Parkrun, Jurassic Coast, AONB and National Trust.

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
b)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
c)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
d)	Cllr Charlotte Fitzgerald	Assistant Portfolio Holder Coast, Country and Environment
e)	Cllr Dan Ledger	Councillor (Seaton ward)
f)	Cllr Del Haggerty	Councillor (Seaton ward)
g)	Cllr Marcus Hartnell	Councillor (Seaton ward)

12. Sidmouth Beach Management Plan Steering Group

Cabinet members 2 (PFH Coast, Country & Environment, PFH Climate Action & Emergency Response), Assistant Portfolio Holders 2 (APFH Coast, Country & Environment) and Sidmouth ward members 4

Chair – Portfolio Holder Coast, Country and Environment

	Councillor	Composition
a)	Chair Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
b)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
c)	Cllr Paula Fernley	Assistant Portfolio Holder Coast, Country and Environment
d)	Cllr Charlotte Fitzgerald	Assistant Portfolio Holder Coast, Country and Environment
e)	Cllr Ian Barlow	Councillor (Sidmouth Town Ward)
f)	Cllr Sophie Richards	Councillor (Sidmouth Town Ward)
g)	Cllr John Loudoun	Councillor (Sidmouth Rural Ward)
h)	Cllr Stuart Hughes	Councillor (Sidmouth Sidford Ward)

13. South East Devon Habitat Regulations Executive Committee

Cabinet member 1 (PFH Coast, Country & Environment) and substitute member – Vice Chair of Strategic Planning Committee

	Councillor	Composition
a)	Cllr Geoff Jung	Portfolio Holder Coast, Country and Environment
b)	Substitute member Cllr Mike Howe	Vice Chair Strategic Planning Committee

14. STRATA Joint Executive Committee (EDDC, Exeter City Council and Teignbridge District Council)

Leader of Council and Chief Executive (substitute member Portfolio Holder Council and Corporate Co ordination)

	Councillor	Composition
a)	Cllr Paul Arnott	Leader of Council
b)	Substitute member Cllr John Loudoun	Portfolio Holder Council and Corporate Co ordination
c)	Chief Executive	Chief Executive

15. STRATA Joint Scrutiny Committee (EDDC, Exeter City Council and Teignbridge District Council)

Councillors 3 (substitute councillors 3)

	Councillor	Composition
a)	Cllr Sue Westerman	Councillor
b)	Cllr Yehudi Levine	Councillor
c)	Cllr Todd Olive	Councillor

d)	Substitute member Cllr Duncan Mackinder	Councillor
e)	Substitute member Vacancy	Councillor
f)	Substitute member Vacancy	Councillor

16. Woodbury, Exmouth and Budleigh (WEB) Community Health and Wellbeing Board

Cabinet member 1 (PFH Sustainable Homes & Communities) and substitute member Ward member from Budleigh and Raleigh, Exmouth or Woodbury and Lymptone

	Councillor	Composition
a)	Cllr Dan Ledger	Portfolio Holder Sustainable Homes and Communities
b)	Substitute member Cllr Charlotte Fitzgerald	Councillor

17. UK Shared Prosperity Fund (SPF) Programme Management Panel

Cabinet member 3 (Leader of Council, PFH Economy & Assets, PFH Climate Action & Emergency Response) and councillors 4

	Councillor	Composition
a)	Cllr Paul Arnott	Leader of Council
b)	Cllr Paul Hayward	Deputy Leader and Portfolio Holder Economy and Assets
c)	Cllr Marianne Rixson	Portfolio Holder Climate Action and Emergency Response
d)	Cllr Todd Olive	Councillor
e)	Cllr Tim Dumper	Councillor
f)	Cllr Ian Barlow	Councillor
g)	Cllr Matt Hall	Councillor

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Recommendation from Cabinet -1 May 2024 Station Road Countryside Park

RESOLVED: That the press and public are excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session.

The Council received a recommendation from Cabinet on 1 May 2024 seeking approval of a budget of up to £200,000 to be made available for 2024/2025 financial year to support delivery of the Station Road Countryside Park project to be recouped from the future sale of BNG units.

Councillor Dan Ledger proposed the recommendation which was seconded by Cllr G Jung and having been put to the vote was carried by a majority show of hands.

RESOLVED: That Council approves a budget of up to £200,000 to be made available for 2024/2025 financial year to support delivery of the project to be recouped from the future sale of BNG units.

Attendance List
Councillors present:

- | | | |
|---------------|--------------|-------------|
| P Arnott | T Dumper | D Ledger |
| A Bailey | P Faithfull | Y Levine |
| B Bailey | C Fitzgerald | J Loudoun |
| J Bailey | S Gazzard | D Mackinder |
| I Barlow | M Goodman | M Martin |
| K Blakey | D Haggerty | T McCollum |
| K Bloxham | A Hall | C Nicholas |
| V Bonetta | M Hall | J O'Leary |
| C Brown | S Hawkins | T Olive |
| J Brown | P Hayward | H Parr |
| A Bruce | J Heath | S Richards |
| C Burhop | N Hookway | M Rixson |
| S Chamberlain | S Hughes | E Rylance |
| M Chapman | B Ingham | A Toye |
| I Chubb | S Jackson | S Westerman |
| B Collins | R Jefferies | D Wilson |
| R Collins | G Jung | E Wragg |
| O Davey | J Kemp | |

Officers in attendance:

- Simon Davey, Director of Finance
- Tracy Hendren, Chief Executive
- Andrew Melhuish, Democratic Services Manager
- Melanie Wellman, Director of Governance (Monitoring Officer)

Councillor apologies:

- P Fernley
- M Hartnell
- M Howe
- V Johns
- H Riddell
- S Smith
- J Whibley

Chair

Date: